

Saint Francis de Sales School
Parish Education Committee
Meeting
February 25, 2021 6:30pm
Zoom

The meeting was called to order at 6:37 pm

Present: Rossa Sung, Greg Chapman, Irene Wihak, Franco Caligiuri, Anthony Tillman,
Christian Sora, Father Mario, Linda Santoro. (Regrets: Paulos Teckle and Rozelle
LaTorre)

1. Opening prayer and reflections - Faith Development: *Walk with Jesus, our living hope!*

Opening Prayer

We shall steer safely through every storm, so long as our heart is right, our intention fervent, our courage steadfast, and our trust fixed on God. If at times we are somewhat stunned by the tempest, never fear. Let us take breath and go on afresh. *Saint Francis de Sales*

Reading

He was praying in a certain place, and when he ceased, one of his disciples said to him, "Lord, teach us to pray, as John taught his disciples."

And he said to them, "When you pray, say:

"Father, hallowed be thy name. Thy kingdom come.

Give us each day our daily bread; and forgive us our sins, for we ourselves forgive everyone who is indebted to us; and lead us not into temptation." *Luke 11:1-4*

Question to ponder....

How is the Our Father a "summary of everything that hope leads us to desire"?

Let us pray...

Heavenly Father, inspire us to keep the desire for the kingdom of heaven and eternal life as the foremost desire of our hearts.

2. Approval of Agenda

MOTION: Accept the Agenda (First: Rossa Sung, Second: Linda Santoro)

3. Adoption of Minutes

MOTION: Accept the Minutes (First: Anthony Tillman , Second: Christian Sora)

Pastor	Father Mario Marin
Principal	Mrs. Irene Wihak
Teachers' Representative	Mr. Greg Chapman
Chair	Mr. Franco Caligiuri
Treasurer	Mr. Anthony Tillman
Vice Chair	Ms Rossa Sung
Policy/Procedures	Deacon Paulos Teckle
Secretary	Ms Linda Santoro
Facility and Maintenance	Mr. Cristian Sora
Community Engagement	Ms Rozelle LaTorre

Reports

Pastor: Father Mario Marin: A good measure to place in the weekly newsletter for school informing the community and families that on Sunday at 3:00 pm you can receive the Eucharist in the church parking lot. There are now many families that attend.

Principal Report: Mrs. Irene Wihak. Please see attached principal's report.

Teacher Representative- Mr. Greg Chapman has suggested that he would like to purchase some microphones for teachers to help aid in teaching since the mask use can create auditory issues. Nothing else new to report.

Chair: Mr. Franco Caligiuri- nothing to report

Treasurer- Mr. Anthony Tillman.
Discussed income statement and variances with budget items.

Vice Chair- Ms. Rossa Sung

Action Item- highlight Mrs. Piano and her son Guio, as well as classmate Lester for the new online book club that was created. The reading club is a fantastic idea. Two flames should be given to Greta Ran and Mrs. Piano, as community drivers in helping our community. Profiling the two individuals for their respect and hard work.

Proxy for Rozelle-

- Nothing major has changed - we are up by roughly 1% only since the last meeting (we are now at 77.50% of our target from 76% as of January 2021). The mask/pouch/lanyard campaign has a round 2 that will end tomorrow and we would like to please encourage everyone to support it; (it's a good-looking mask with our very own school logo). The overhead is a bit high compared to all the other fundraising because of the materials but at the same time the volume of sales is not too great

considering we also reached out to the alumni page. Last order is due tomorrow and here is the link for those of us who have not yet placed our orders.

https://docs.google.com/forms/d/e/1FAIpQLSfC5GMGIjGKU4LKg4Kn0r62LW581NEbA_sQj8ailnC8E3CuJA/viewform

- Mrs. Witham who has initiated the Fundscrip expressed her disappointment on the school community as a whole because there are people outside of our school who are supporting this campaign but not many people have registered from our own community. The Fundscrip numbers have not moved much (there is only an additional \$190.00 sales since January 18 to February 22, 2021 which equated to an increase of \$5.01 in the Fundscrip earnings). We can easily support the school by merely buying gift cards for gas and groceries (among other things) which we would do anyway. We might need to do more marketing on this with the parents and staff.

A spreadsheet contains more details of the numbers. We have 4 more events that are in the pipeline and one that is tentative (Grade 3 Read-A-Thon).

Policy/Procedures- Deacon Paulos Teckle- not present

Secretary- Linda Santoro- nothing to report

Facility and Maintenance– Mr. Cristian Sora

Key items based on Mr. Bencze's Report

NEW

- 3 more air purifiers have arrived. Total Number = 11
- building of four cubbies for grade 6A
- installation of a hydraulic door closer

TO BE FIXED/REPLACED

- one boiler igniter is not working. The boiler company has been contacted for replacing the igniter. No major impact on the temperature inside the school.
- one of the two vacuum cleaners needs to be replaced (Cost \$500; 5 years old, used 2hrs/daily)

MAINTENANCE

- changing of old light ballasts continued
- disinfecting of all the high touch areas, about an hour each day
- propping doors open and then closing them again at the end of the day for fire regulations
- cranking mechanism on one of the two basketball hoop raising pulleys has been replaced
- the old RISO photocopiers have been recycled

Action Items: Next month to have the field levelled and the dirt filled in.

Community Engagement: Ms. Rozelle LaTorre- see above Ms. Rossa Sung reported

Correspondence - nothing to report

Catholicity in SFDS School- see principals report.

We are in the season of Lent so you can see many examples as to the devotion of students and see what they have given up.

Policy Review - 430: Personal Electronic Devices and School Based Technology

Sign off on Chromebook policy. New meeting we will review the revised policy on

Chromebooks. Two school property Chromebooks were damaged due to the negligence from two students. Drafting a letter and policy surrounding the Chromebooks use and handling will be constructed. **Action items:** Suggestions to have a parent letter signed before year end of school for following year to ensure accountability per family for the usage of school property on school grounds. Draft sign off template will be emailed to PEC prior to next meeting to save time.

Ongoing Business/Action Items

a. Status of SFDS School pandemic response – see principals report. Reminder to families that children are to go home and not play on the playground after they are dismissed from school. Asking RCMP Liaison officer to be present near field around dismissal has been suggested.

b. Fundraising strategy 2020/2021 – Update timelines and parent responses -See Rozelle's report. Discussed to recorded video demonstrating how easy it is to use the Fundscrip and have it posted on Youtube and promoting it through classroom coordinators and embed it in the newsletter. Perhaps get some Grade 7 students to make a record the video.

How can we make people excited to be a part of fundraising?

The best thing to do is to decide what the school funds are required and then fundraise for the specific goals.

Action items- to start putting concrete items and connecting the dots for a letter to discuss year to date what has transpired and what has been achieved in addition to track the progress for the community to see how the fundraising efforts have been achieved over the year.

Discussion with the staff to see what the school needs. April meeting will be reviewed with results from teachers meeting.

c. Strategic Plan Update ("FLAME" parent recognition) – 2 names were brought forward including Mrs. Piano; Greta Rana has been brought up twice now and this will inspire others as well.

d. Setting up a school bank account for fundraising deposits only: Board of Directors response to our request has been approved – discussion of what we will have to be mindful of from accounting prospective. People are expecting receipts and we cannot issue charitable receipts from this account. Father Mario has recommended that a spreadsheet be created for tax receipts and it will be streamlined for the parish. Revenue and expenses will be run by the school. Determined to check the policy and who should have signing authority (Franco Caligiuri and Anthony Tillman).

New Business

- A) Choosing a fundraising platform. –we can use the Munchalunch platform to help facilitate our fundraising options for them to make there purchases now that we have been approved for the new account. The ability to pay by credit card should have advantages and perhaps will encourage more fundraising opportunities.
- B) Online Registration- not sure if PEC needs to be involved in. There is something called Edsemble to assist with student data collection and CISVA is moving over to MYEDBC, as they are trying to collect all student data on their platform. We are hoping to start this next year.
MY ED BC. The Goal is trying to transition from paper registration to online registrations to help alleviate the pressures from the front office. There is a plan in place at the CIVSA level. Parents are getting acclimatized to online, so once decision is made to use MYEDBC, together with Mrs. H the school can specify the way this is addressed. This is tabled to future meetings when further information will be rolled out.

In Camera - none

Closing Prayer

Closing Prayer

Heavenly Father, looking ahead, let us always be mindful of the needs of our school community and our world. Let hope resonate throughout our discussions. Inspire us to continue to develop an ever more personal relationship with Jesus, who brings us hope and joy, as we learn more deeply this year how to: *Walk with Jesus, our Living Hope!* Amen.

Meeting adjourned at 9:10 pm

Next Meeting: March 25, 2021

Phase A of the Strategic Plan – Our Ideal Future State:

Our Vision - 2025

We are a Catholic School, instilling the knowledge of Christ’s love and mercy in our community.

Our students ignite their passion and potential to love and serve others as Jesus would, in our safe and inspiring learning environment.

Our Mission Statement

We are a Christ-centered Parish School that seeks to serve the whole child – intellectually, spiritually, physically and emotionally – through the development of faith, family and community.

We use dynamic learning opportunities to produce resilient Catholics who lead by example and thrive in a global community.

Our Core Values

F – Faith: Living actions that show confidence and trust in the love of God

L – Learn: Developing creative and critical thinkers whose actions contribute to a better world

A – Achieve: Committing and focusing on reaching your goals

M – Mercy: Demonstrating the love and forgiveness of Jesus with one another every day

E – Engage: Choosing to be actively involved in the life of our school

S – Serve: Seeking and accepting the call to act for the greater good

Our Rallying Cry

“Ignite the Saint Within”